

## Frost Middle School PTA Cash / Check Receipt Report

Date: \_\_\_\_\_ Event Description: \_\_\_\_\_

<u>CASH - BILLS</u>	<u>CASH - COINS</u>
100's: \$ _____	Quarters: \$ _____
50's: \$ _____	Dimes: \$ _____
20's: \$ _____	Nickels: \$ _____
10's: \$ _____	Pennies: \$ _____
5's: \$ _____	TOTAL Coins: \$ _____
1's: \$ _____	
TOTAL Bills: \$ _____	

<u>CHECKS</u>		
Number of checks: _____	Amount each: \$ _____	TOTAL: \$ _____
Number of checks: _____	Amount each: \$ _____	TOTAL: \$ _____
Number of checks: _____	Amount each: \$ _____	TOTAL: \$ _____
Number of checks: _____	Amount each: \$ _____	TOTAL: \$ _____
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Number of checks: _____	Amount each: \$ _____	TOTAL: \$ _____
Number of checks: _____	Amount each: \$ _____	TOTAL: \$ _____
Number of checks: _____	Amount each: \$ _____	TOTAL: \$ _____
<b>Total Number of CHECKS: _____</b>		<b>TOTAL: \$ _____</b>

**Total CASH (Bills and Coins, from above):**      \$ \_\_\_\_\_

<b>Total Deposit:</b>	\$ _____
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Board Member Signature: \_\_\_\_\_

Treasurer's Signature: \_\_\_\_\_ Date: \_\_\_\_\_