

DRAFT
FROST PTA MEETING MINUTES
JUNE 12, 2006
(To Be Approved At First PTA Meeting in Fall 2006)

Attendance: Wendi Prothero, Laura Mead, Vicki Chamlee, Denise Furst, Jennifer-Draves-Shemeld, Peter Brandman, Loren Brandman, Kathy Snead, Anne Stokowski, Marti Jo Jackson, Donna Greer, Beth Burroughs, Dalal H. Hamad, Wendy Williams.

I. The meeting was called to order by Laura Mead, PTA President, at 7:00 PM.

II. Introductions were made : Loren Brandman - Treasurer elect; Peter Brandman - new Webmaster for Frost PTA; Jennifer Draves-Shemeld - Field Day coordinator; Denise Furst - Hospitality; Vicki Chamlee - Secretary elect; Current board members introduced themselves.

III. The minutes from the May PTA meeting were unanimously accepted as written and presented.

IV. Principal's Report - Marti Jo Jackson

- Red Hot and Blue lunch very much appreciated by staff for their appreciation lunch. Thank you notes that were received were circulated at the meeting.
- Massages for staff appreciation went well.
- Volunteer coffee successful - thanks to those who came and to all of those who volunteer at Frost.
- Lisa Barrow and Jenny Krell are available tonight in lobby for set up of parent portal for Blackboard, which Frost is piloting. This is set up to help parents use Blackboard 24/7 , trying to simplify using Blackboard for those with children at Frost and other schools in Fairfax (elementary, etc).
- Parent Portal registration and set ups will also be available at Frost 9/1/06 at 7th Grade "Walk Around", 9/7/06 at 7th Grade Back To School Night and 9/14/06 at 8th Grade Back To School Night.
- Marti has visited all but two of the feeder elementary schools and will visit the last two as soon as she can schedule it. Brought a student with her for these visits to help answer questions, etc.
- The 8th Grade Dance went very smoothly. Many chaperones assisted staff. Students used one gym for their dancing and parents had another gym for their dancing. Dessert and drinks were in the cafeteria. The following is a summary submitted by PJ Jorgensen regarding ticket sales for this event: Thanks to Anne Clements for fantastic record keeping of the tickets sold for the dance:

Tickets sold pre-sale: 754

Tickets sold at the door: 40

Total tickets sales: 794

Adult tickets pre-sale: 373 (50%)

Students attending with parents: 217 (29%)

Students attending without parents: 164 (21%)

There were several parents who paid at the door but there is not an exact number for that. PJ guessed that the percentage would be between 20 and 30 for the adults at the door. PJ would also like to thank Anne for taking care of the sales, Beth Burroughs for doing such a great job with the decorations and getting helpers with the food/drinks, Laura Mead for all of her support these last two years and Marti Jackson for entrusting her with this position.

- No significant discipline issues to report for the last month.
- Problem arose with rising 7th grade honors letters - a technical/computer error caused a misalignment in the lists of those recommended for honors classes at Frost by their elementary schools. This affected approximately 100 students, with 37 students mistakenly "over recommended" meaning that they received a letter saying they were recommended for honors classes but that was incorrect. Marti had to retract some of those offers. She is so very sorry for the technical glitch from the main office that caused this error and will work very hard to make sure it doesn't happen again in the future.
- Several staff changes due to retirement, moves out of area. Some promotions may take place over the summer, which will also alter staffing. No staff leaving just to change to another school in area. She and Assistant Principals have done much interviewing and have many excellent candidates to fill opening positions at Frost caused by those leaving. Final numbers will depend on County staffing shifts.
- Advises parents to keep close tabs on their kids' computer use - keep computer in open family areas, not bedrooms.

V. Assistant Principal's Report - Anne Stokowski

- SOL's completed. School Dance went well.

VI. Treasurer's Report - Kathy Snead

- Income Statement for May and partial June distributed (see attached).
- \$38,886.40 in and \$39,000 out - we are spending all of the dollars on school (which is good!).
- Some \$0 amounts on statement - ex: dances had no income this year but actually broke even. Concerned with some money that was budgeted but not requested or used for things like Faculty/student support. Need to let faculty know there are dollars available for this.
- Kathy needs final receipts from several committee chairs to complete the books. She will communicate with Laura to finalize the books and statements.
- PTA earned approximately \$450 from Nationals game fundraiser.
- **A motion was made to take the \$4,000 available and add to encumbered Principal's Account for upcoming needs and events. The motion was seconded and unanimously approved.**

The board thanked Kathy for all of her hard work as PTA Treasurer the past two years!

VII. President's Report - Laura Mead

- Next year there will be a new PTA committee under PTA technology umbrella. Working on Website to make it very usable for parents. Pete Brandman will be new Webmaster for Frost and will work with Laura on this task. Goals will be to make the PTA Website more user friendly, help with things like paying for school items (directory, yearbook, etc perhaps through Pay Pal). Also want to work with directory and updating database. This committee will also help to promote Internet Safety for students.
- Please keep up with Woodson Renovation info through Woodson Website.
- Groundbreaking scheduled 6/29 at 10 AM?

VIII. Committee Reports

8th Grade Dance & Nationals Game - Beth Burroughs

- All went very well. Some kids dropped off but many parents stayed. Great time.
- Approximately 90 people attended the Nationals Game

Field Day - Jennifer Draves-Shemeld

- Scheduled for 6/19. Plenty of volunteers. All set for Field Day.

IX. Faculty Representative's Report - Wendy Williams

- Wednesday 6/14 Awards ceremony by invitation; Thursday 6/15 early dismissal at 11:50 AM - will have periods 1,3,7; Friday 6/16 early dismissal - will have periods 2,4,6; Monday 6/19 Field Day and dismissal at 11:50 AM; Tuesday 6/20 Last day of school - dismissal at 9:45.

X. Election of New Frost PTA Executive Board Officers for 2006-2007 School Year

The following slate of nominated officers for the Frost PTA 2006-2007 Executive Board was presented as follows: President - Donna Greer; Vice President - Angela Pagnato; Treasurer - Loren Brandman; Secretary - Vicki Chamlee. A motion was made to accept the above slate as presented and to elect those nominated for the Frost PTA Executive Board for the 2006-2007 school year. The motion was seconded and unanimously approved.

The Principal and Assistant Principal thanked the PTA for their hard work this past year. The meeting was adjourned by the Laura Mead at 7:00 PM.

Respectfully submitted by Wendi Prothero, Frost PTA Secretary